



P.A.C. Meeting 7 Minutes, June 19th 2017

1. Welcome to all attendees – Promita

- The meeting started at 19:04.
- The minutes from the May 29th meeting were adopted.

2. Introductions - Victoria

- Vicky welcomed everyone. Everyone introduced themselves. Attendance: 14 parents, Principal Ms. Hope Sterling, Vice-Principal Ms. Sarah McAlister, two teachers (Ms. Alison Sharpe and Ms. Kim Hargrave), and one prospective parent.

3. Principal's Update – Hope Sterling

- Hope introduced our new Vice-Principal Sarah McAlister, coming from Richmond. Parents welcomed Sarah.
- The Grade 7 graduation ceremony will be on June 20th at 1:30pm, then there will be a photo opportunity, then a get-together at Locarno Beach.
- On behalf of all the staff, Hope thanked parents very much for the staff lunch.
- **Year-end reminders:**
 - Please check Lost and Found before June 30th, when everything will be donated to the Big Brothers bin.
 - If returning to school after Wednesday September 6th, please go to the office or online to get a late return form.
 - Report cards will be sent home on the last day of school, June 29th, with early dismissal at 2pm. Teachers will be available for discussion until 3pm.
 - There will be no more pizza or popcorn this year.
 - Library books and text books should all be returned now.
 - Please remind kids to look through cubbies and take home their belongings.
 - Year end assembly will be at 11am on June 27th in the gym. Parents are welcome to attend.
 - Please check the school website for news in late August/early September.
 - Lastly, Hope said it has been wonderful working with PAC. PAC helps make the school the amazing place that it is.

4. Teacher Representative Update – Alison Sharpe

- Alison gave a presentation to say thanks to PAC for our help this year, especially with technology. Various divisions sent their thanks and described how students used their new technology.

5. Proposal for Construction of Gardening Boxes - Kim Hargrave

- Kim reported the proposal has been on the back burner while the schoolhouse issue was being resolved. We are now proposing the gardening boxes will be sited between the schoolhouse and the sand pit. Six boxes are proposed, but we may only be allowed four. Tupper Secondary will help to build the boxes. The proposal is due July 1st. The schedule depends on the schoolhouse, but will likely start in February. Promita said funds will be available from September.



General Gordon Elementary School



- Q: Should we ask for eight boxes instead? A: That might go over budget, so we are asking for six, and will settle for four if needed.
- Q: How big are the boxes? A: Either 8x4 feet or 6x4 feet.

6. PAC Executive Positions for 2017/18 – Promita

- Propose new PAC Co-Chairs Julie Verhoeven and Suzan Saykam (Victoria Stephens and Promita Abraham to step down after two years).
- Propose new PAC Secretary Jenni Towgood (Frank Goodman to step down after three years).
- Propose new PAC Treasurer Jill Mossman (Kevin McKeown to step down after six years).
- Propose Sheila Kirkby as returning Banker.
- Propose Bruce Gregg as returning Communications Liaison/Webmaster.
- Propose Erin Arnold as returning DPAC Liaison.
- Propose Jane Pike as returning Kits Liaison.
- There were no candidates other than the above. All accepted unanimously.

7. Motions and Votes – Promita

- **Vote on Motion Raised in May:** To fund up to \$2500 for the purchase of uniforms to be worn at cross-country, track and field and other events. Passed unanimously.
- **Vote on Motion Raised in May:** To fund up to \$5000 for classroom funds for next year. Passed unanimously.
- **Vote on Motion Raised in May:** To fund up to \$13,800 Safeway grocery card purchase to enable cash card fundraising giving 8% return. Passed unanimously.
- **Vote on Motion Raised in May:** To fund PAC support of up to \$1600 towards TOC costs for the winter concert and talent show. Passed unanimously.
- **Vote on Motion Raised in May:** To fund author visits up to \$2000. Passed unanimously.
- **Vote on Motion Raised in May:** To fund performances up to \$2500. Passed unanimously.
- **Motion for Next Meeting:** To fund up to \$7000 for construction and related expenses of vegetable beds from the playground fund. Proposed by Frank. Seconded by Suzan.

8. Financial Update – Kevin

- Kevin presented the year-end financial statement and can post the cash flow statement to the website. We had a good year, **ending with \$10,000 more than last year**, at \$44,000 in the operating fund. The playground fund stands at \$15,000, so our **total funds are just shy of \$60,000**. The playground fund is nominally holding \$7000 for the granite tables and \$7000 for gardening boxes.
- **Over the year, popcorn made \$3000, the lunch program \$5230, gift cards \$1900, Spring Fling \$2700, the Spud program \$390, and the donation bin \$3000.** Funds are available for the library from a donation targeted to the library. Gaming funds can also be spent on library books. We receive an annual gaming grant of \$6000 to \$7000, based on enrolment. It paid for some playground equipment, and can go to anything extra-curricular. **Our gaming fund is currently at \$5000.**
- Q: Dimitri asked how tax receipts can be sped up, as sometimes they are received too late for tax returns. A: They could be produced more frequently but that would be more work. Currently, Kevin compiles a big spreadsheet with names, amounts, and addresses, but VSB takes a while to process it.



General Gordon Elementary School



9. Thank You! – Victoria

- Vicky thanked the Gordon community for supporting the PAC co-chairs. She and Promita have really enjoyed the past two years, and have become good friends. It was hard for the first year at QE, but it has been great being back at our home site. Vicky and Promita thanked Sheila, Kevin, Frank, Julie, Birte, Jessica, Julie, Denise and Erica for PIE, Erin, and everyone else, including the new executives, Alison, Kim, Sarah and Hope. The retiring executives were presented with flowers.
- Sheila mentioned that Gordon does not have a scholarship fund. That could be something to think about. Perhaps it could come from gaming funds. One elementary school disburses \$750 per year to help some graduating students succeed at secondary school.
- Hope showed artwork for the Gordon penguin logo flags, from Jessica.
- Hope thanked the retiring PAC co-chairs, and is excited to work with new co-chairs Julie and Suzan.

10. Thank you for attending today's PAC meeting and we wish you all a great summer break

- The meeting ended at 19:51.